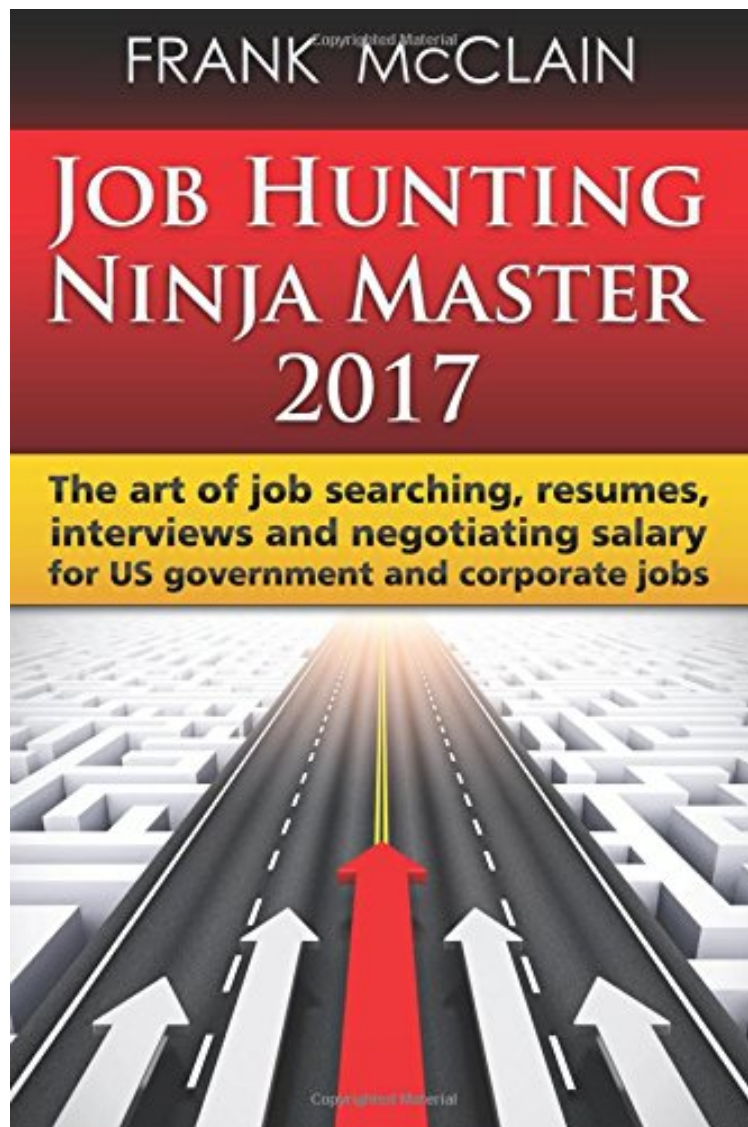


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## **Job Hunting Ninja Master 2017: The art of job searching, resumes, interviews and negotiating salary for US government and corporate jobs**

*Frank McClain*

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**Frank McClain : Job Hunting Ninja Master 2017: The art of job searching, resumes, interviews and negotiating salary for US government and corporate jobs** before purchasing it in order to gage whether or not it would be worth my time, and all praised Job Hunting Ninja Master 2017: The art of job searching, resumes, interviews and

negotiating salary for US government and corporate jobs:

1 of 1 people found the following review helpful. This book has a lot of detailed, specific and actionable information. By Ali Julia This book is very detailed and specific. It has two major sections: one for finding work in the government sector, one for jobs in the private sector. I have worked for a number of private companies so while I could be impressed by the amount of information in the government jobs section, I could only truly evaluate the relevance and completeness of the private jobs sector information. The information is right on point, very specific, and very thorough. The government section has information on both civilian and military jobs, a discussion of pros and cons of working overseas, and included web sites where to start your job search in these areas. There is information about medical and physical exams that each applicant needs to complete, pay ranges for different grades, as well as experiences expected to achieve each grade level. The private section includes all the information you need to prepare the resume, what to say and not to say during interview process, and how to work with recruiters. I found a section on resumes extremely useful. The author describes not only the organization and content, but explains how resumes are processed on line using keywords to find the right candidate. He gives some very specific examples for hi tech. Just as important was information on what would disqualify your resume from being picked. Some of the information was surprising to me, for example, including your photo is going to cause 13% of recruiters to discard your resume, using decorative paper will cause 22% of recruiters to consider your resume inappropriate. The author provides a list of key strengths that employers are looking for when hiring. I have been involved in hiring process in the companies where I worked and the list provided in the books matches up with my experience. We always look not only for specific technical skills but also for people who work well in teams, have initiative and good communication skills. Another section I found very educational is how to work with recruiters. The author identifies signs that you are being taken advantage of and has suggestion on what to do when you notice this. I have seen some of the bad behavior mentioned in the book first hand and if I had read this book before it happened I could have avoided wasting my time, energy and frustration. The signs were there during the first meeting! But sometimes politeness prevented me from being more assertive. The author gives the reader specific tips on how handle these situations and goes even further by providing a draft agreement that the applicant should request a recruiter to sign. This agreement limits the amount of exclusive rights you are willing to give an individual recruiter. It is a reasonable amount of time and a good recruiter should have no problems with it. If a bad recruiter refuses to sign the agreement this lets you know to avoid dealing with this individual. A very valuable part of the book addresses the interview process. The part I liked most is the discussion of the typical open ended questions whether it is about your weaknesses or asking you to describe how you worked with someone you did not like. The author helps you understand what the employer is looking for when they are asking these questions and how best to handle them with honesty and in a way that will make you attractive as a potential employee. I was impressed by the amount of specific details in this book. This is not a book with a lot of generalities. Each section has actionable items. I thought I had a fair amount of experience in job seeking process, but I learned a lot of useful things in this book. I wish I had this information earlier. Ali Julia review

Are you tired of your hit-and-miss attempts at finding a job? You know you have the skills to do the job. You just need to convince employers that your skills are what they need. You don't need another book with empty promises; you need results--you need a job, but not just any job. You want the right job that pays you the right salary. If this sounds like you, then you need the help of the Job Hunting Ninja Master to show you the way to your next dream job. Don't waste your hard-earned money on poorly written books with little substance. The multi-award-winning Job Hunting Ninja Master 2017 won the 2016 Foreword INDIES Book of the Year Award! In a competition with over 1500 other entrants whose books were judged by a panel of over 150 judges made up of librarians and booksellers reading every page, the judges chose Job Hunting Ninja Master as the Book of the Year for job hunters. The multi-award-winning Job Hunting Ninja Master 2017 is rated "Best in Class" by winning the Independent Book Publishers Association 2017 Benjamin Franklin Digital Award. Scroll up and click the Look Inside feature on the top left side of the page to get a peek at this book's contents. If you're an employed or unemployed job seeker, this book is for you. Whether you have a degree, are working on a degree, recent grad or have no college education at all, this book is for you. First time looking for work, been working for decades, laid off or been out of the job market for a while? This book is for you. If you're job-hopping, changing careers or a transitioning military veteran, this book is for you. Discover the latest research by some of the smartest individuals, organizations and companies about every aspect of the job search process; what works and what doesn't for job seekers; how to make that process work in your favor in finding job; negotiating your salary and benefits; and questions and answers for passing interviews and getting hired. What happens to your resume after you upload it to job search websites? The Job Hunting Ninja Master pulls back the curtain to show you exactly how recruiters review resumes and what they're looking for before they decide to contact you. You'll learn the secrets to what makes a winning resume that gets noticed and selected by recruiters and hiring managers every time. Ever been fearful of or intimidated by job interviews? Learn the interview questions and answers, tips, insights and exercises that will calm your nerves, replace your jitters with nerves of steel, and give you the confidence to walk in that interview

room like you own the place, ready for any question they throw at you. How do I ask for more money during salary negotiations? Are there right ways and wrong ways to talk about salary or ask for a higher salary? How should I respond to salary questions from job recruiters or hiring managers? How do I know if I'm asking for too much or too little of a salary? How do I find out what salary to ask for my job? This book will answer all of these questions and more. What are the differences in salaries between a company employee and a contractor? How does the federal job application process work? If I need a US government security clearance, how do I get one? You're one easy click away from learning the answers to these questions and more. Scroll up to the top right side of the page and click the Buy button (ebook) or the Add to Cart button (paperback) now to make one of the greatest investments you'll ever make toward improving your success in your career and life. Give this book as a gift to a friend or family member. Need more proof? Click the Look Inside feature on the top left side of the page.

**AWARDS FOR JOB HUNTING NINJA MASTER - What The Judges Are Saying** Job Hunting Ninja Master 2017 won Foreword s' prestigious 2016 Foreword INDIES Book of the Year Award! In a competition with over 1500 other entrants whose books were judged by a panel of over 150 judges made up of librarians and booksellers reading every page, the judges chose Job Hunting Ninja Master as the Book of the Year for job hunters. "Being an INDIES winner is no small feat--particularly this year when there was a record number of entries." - INDIES Awards Director The multi-award-winning Job Hunting Ninja Master 2017 is rated "Best in Class" by winning the Independent Book Publishers Association 2017 Benjamin Franklin Digital Award. "Well written . . . exceeds user expectations very well . . . the book is well organized and develops the subject matter in great detail . . . the use of links to additional material was very useful and well done . . . follows generally accepted principles of good writing for the genre very well . . . grammar, spelling, punctuation, etc. is very well" - IBPA Benjamin Franklin Digital Award Judge **PRAISE FOR JOB HUNTING NINJA MASTER - What The Readers Are Saying** Your book exceeded my expectations! . . . I was impressed by the amount of specific details in this book. I thought I had a fair amount of experience in the job seeking process, but I learned a lot of useful things in this book. I wish I had this information earlier." - Ali Julia, Top 10 er From the Author I wrote this book to give you help, wisdom, encouragement, hope, confidence and success in your job search. I gain no greater satisfaction in life than to pass along to you and others the things I've learned to get you back on top in life and to help you live a successful, healthy and prosperous life. **About the Author** Frank McClain is a multi-award winning author who graduated with a BS in Information Systems Management from the University of Maryland. He is a military veteran who served 20 years in the US Air Force working in telecommunications both in the US and Europe. He lived and worked in Europe for over 12 years both as a US military member and as a civilian government contractor. He's worked over 15 years as an IT consultant in both US government and corporate jobs in the US and Europe. Frank has extensive experience dealing with the job search process, job recruiters, job interviews and working for many Fortune 500 companies and US government agencies, such as the North American Aerospace Defense Command (NORAD), Missile Defense Agency (MDA) and the Defense Information Systems Agency (DISA). Frank currently resides in Colorado.